Attendees: Jay Jay Billings (ORNL), Matt Gerring (DIAMOND Light Source), Torkild Resheim (Itema), Greg Watson (IBM)

Absentees: Andrew Ross (Eclipse Foundation)

1. Chair and Secretary Election
Jay is proposed as chair, Torkild as secretary by Greg, Matt seconds. Both elected unanimously.

Constitution needs to state that we need a review of members and elected positions every year. Should be able to use Eclipse infrastructure for this.

Actions:
- Draft up some text for the term of chair and secretary. (Assigned to Jay).
- Figure out the roles of secretary and chair. (Assigned to Torkild)
  - Look at what locationTech and other groups are doing

2. New Project Update

- **Dawn**
  - Not much to report
  - Filled out CQs for dependencies

- **Eclipse ICE**
  - A lot going on: Refactoring, Added more features and developer plug-ins.
  - ICE can now be used for ICE development.
  - EASE integrated for scripting.
  - Working on getting Analysis RPC integrated with ICE, talking with Kichwa Coders

- **PTP**
  - Remote functionality is being worked on.
  - RSE could was not usable
  - Have implemented an abstract API for remote access
    - Can now use SSH for communication
    - Doug Schaefer (CDT) has helped out polishing and enhancing the API
    - 2.0 has been released with the Mars train.
  - The bug reporter from Mars is useful for seeing who is using PTP.

- **Triquetrum**
  - Proposal has been submitted
  - Erwin de Ley will be the lead.
  - Matt, Jay and …. will be initial committers.
  - Initial contribution by the fall

- **Visualization**
Proposal is being written by Jay
Matt will participate
Initial contribution from ORNL, code from ICE.
Can use Piggyback CQs

- **ChemClipse**
  - Need to reach out to Sandia and Berkeley for the Bio-stuff.
  - [Proposal successful](#)

**Actions**
- Check if there is something Chemclipse needs (Jay)

Jay reports that the HDF Group is positive to joining Eclipse and SWG after meeting with Jay and Andrew.

3. IP Status for Existing Projects

4. Website Updates

Is the secretary responsible for updating the website? What about access for all steering committee members?

6. Top-Level Science Project

Waiting on Andrew to generate initial text. Need to get this done because of projects coming mature.